



Posted: 01/21/2014 RRP

Amended: 01/27/14 SP

CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF FUNERAL SERVICES

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING NOTICE:	Delaware Board of Funeral Services
DATE AND TIME:	Tuesday, January 28, 2014 at 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building

AMENDED AGENDA
(Amended items are indicated by an asterisk*)

- 1.0 **CALL TO ORDER**
- 2.0 **REVIEW AND APPROVAL OF MINUTES**
 - 2.1 November 26, 2013
- 3.0 **ELECTION OF OFFICERS**
 - 3.1 President
 - 3.2 Secretary
- 4.0 **UNFINISHED BUSINESS**
 - 4.1 Bennie Smith - Compliance Issue
- 5.0 **NEW BUSINESS**
 - 5.1 **RATIFICATION OF LICENSURE**
 - 5.1.1 Phillip E Joseph, Resident
 - 5.1.2 Albert G DeMoss, Jr – Funeral Resident Intern
 - 5.2 **REVIEW OF RESIDENT INTERN REPORTS**
 - 5.3 **REVIEW OF APPLICATIONS FOR LICENSURE**
 - 5.4 **REVIEW OF APPLICATIONS FOR CONTINUING EDUCATION APPROVAL**
 - 5.4.1 **PCCFA Cemetery and Funeral Conference**
 - 5.4.1.1 *Understanding Culturally Diverse Grief Expression*, December 03, 2013, Requesting 3 CEUs
 - 5.4.1.2 *Permanent Memorializing: What We Need to Share With Cremation Families*, December 03, 2013, Requesting 1 CEU
 - 5.4.1.3 *Aspire: Historical Models and Exemplary Leadership*, December 03, 2013, Requesting 1 CEU
 - 5.4.1.4 *Serving Contemporary Consumers*, December 03, 2013, Requesting 2 CEUs
 - 5.4.1.5 *Creating Funeral Packages That Work*, December 04, 2013, Requesting 1 CEU
 - 5.4.1.6 *Acting on Cremation Challenges Together*, December 04, 2013, Requesting 2 CEUs
- 6.0 **COMPLAINT UPDATES AND CONSENT AGREEMENTS**
 - 6.1 **COMPLAINT UPDATES**
 - 6.1.2 Complaint #27-03-13: Forwarded to AG

6.2 HEARING OFFICER RECOMMENDATIONS - None

6.3 CONSENT AGREEMENTS – None

7.0 **CORRESPONDENCE** – None

8.0 **JOINT SUNSET REVIEW PROCESS**

8.1 Delaware State Funeral Director Association – Clarification of adjustments to the Funeral Procession Law and how they need to be addressed in the Sunset Review

9.0 **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

9.1 Elimination of Embalming Room requirement for firms with multiple locations*

9.2 Validity of Burial Permits being issued, and transfer of decedents out of state prior to the attending Doctor signing the Death Certificates*

9.3 Discussion of the 24-hour rule regarding embalming as written*

9.4 Discussion of how decedents shall be held without embalming and how it relates to third party agents (i.e., offsite cremations, cemeteries)*

9.5 Consideration of how the FTC rule should affect cemeteries in the state with regard to trusting*

9.6 Legality of third parties conducting funeral services without a licensed director present on site*

10.0 **PUBLIC COMMENT**

11.0 **NEXT MEETING** – Tuesday, March 25, 2014 at 10:00 a.m., Second Floor Conference Room B of the Cannon Building located at 861 Silver Lake Boulevard, Dover, DE 19904

12.0 **ADJOURNMENT**

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date (excluding weekends and State holidays):

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.